## JULIAN ROCKS CONFERENCE ROOM Information Pack and CONTRACT

BYRON BAY SURF LIFE SAVING CLUB INC. P.O. BOX 103 BYRON BAY NSW 2481 PH 0431 280 016 Email: <u>functions@byronbaysurfclub.org</u>



We welcome you to the Julian Rocks Conference Room at Main Beach Byron Bay.

- Smoking is prohibited on Surf Club premises, including deck, steps etc.
- Wet clothing, towels and feet are not allowed within the conference room.
- Food and drinks are to be consumed on the Surf Club deck. Water is allowed.
- Wash off all sand, including your shoes and particularly runners.
- Please advise all your visitors NOT to write on the furniture, especially the tables.
- Sitting on the tables is not permitted.
- Entry is from 8.30am to 5.00pm (unless organized otherwise) via the deck area past the toilets and up the back stairs. There is a key box at the large sliding glass door with the code 3580. Please ensure key is returned to this box at the end of the day. The conference room key has a small c on the back.

## <u>COST</u>

\$220 per day including GST. No half day rates. Payment is by Direct Deposit Only

## **CAPACITY**

The room seats 30 people in a U-shaped forum. Desks may be moved to suit your presentation but please return them to U Shape at the conclusion.

## **FACILITIES**

- KITCHENETTE with tea and coffee making facilities
- TV monitor
- Flipchart Stand
- Laptop cables (Apple computers require you to bring an adaptor)
- Projector Screen
- Whiteboard x 2
- Wi-Fi password : redwhiteandblue

Payment by Direct Deposit Account Name: Byron Bay Surf Lifesaving Club Inc Trust Account BSB: 032-573 Account No: 246485

Total payment and contract must be received to secure your intended date/s.

Please note that The Byron Bay Surf Club does not have a restaurant or bar and all catering must be sourced off-site

